



Bridger-Teton National Forest Grand Teton National Park

Teton Interagency Crew (TIC) 2010 Operating Plan

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Mission

The mission of this Interagency crew will be to provide local, regional and national incident management support, while also utilizing assignments as opportunities for leadership and on-the-job training.

Objectives

1. Provide a qualified suppression and prescribed fire crew to assist with local, regional, and national incident management efforts.
2. Provide a highly professional Type 2 IA crew that meets the expectations and standard operational procedures listed herein and National Mobilization Guide standards.
3. Provide training opportunities for Crew Boss and Squad Boss trainees, in addition to development and training for all crewmembers.
4. Mobilize and utilize the crew for local project assignments.

Pre-mobilization

The goal is a crew of 20 that meets or exceeds Type 2 IA minimums as depicted in the "Teton Interagency Type 2 IA Crew Rotation" section of this operating plan.

1. The Park and Forest Duty Officers determine when to make a crew available, in consultation with the Zone Duty Officers.
2. TIC Steering Committee Coordinator or North Zone Duty Officer begins process of assembling names from other zones and park into a draft manifest.
3. Once identified, the CRWB/CRWB(T) will finalize coordination with all Duty Officers to finish the manifest.
4. CRWB/CRWB(T) will coordinate with the TIC Steering Committee Coordinator or North Zone Duty Officer if manifest is less than 20 people or does not meet these Type 2 IA minimums.
5. Zone/Park Duty Officers need to ensure that Availability Expectations are clearly conveyed to individuals placed on the manifest. Having alternates that can be called if a primary crew member is unavailable is highly recommended.
6. Teton Interagency Dispatch will make the crew available in ROSS once they have a crew manifest.
7. CRWB/CRWB(T) will check w/ TIDC every day to verify who each Duty Officer is, so that mobilization will occur smoothly.

Availability Expectations

1. It is your responsibility to provide current contact information to your Duty Officer, valid for all times up to time of dispatch. Update your Duty Officer with new contact information as necessary.
2. If you are unreachable, you will miss the assignment and, depending on the circumstances, you may not be allowed to be assigned to the Teton Interagency Crew in the future.
3. You must be able to respond to your duty station or an identified zone location within 2 hours of call-up, fit for duty, including off hours and weekends.
4. All gear is to be packed and ready to go once you are identified to be on the crew.

Mobilization

1. Teton Interagency Dispatch will contact the CRWB/CRWB(T) with assignment information.
2. The CRWB/CRWB(T) will contact each Zone Duty Officer, the Cache Manager, and the Forest and Park Duty Officers and to determine when and where the crew is rendezvousing.
3. The Duty Officers will contact their squad. The Duty Officers will contact the TIC Steering Committee Coordinator or North Zone Duty Officer if there are changes to their squad configuration.
4. The TIC Steering Committee Coordinator or North Zone Duty Officer will coordinate with the CRWB/CRWB(T) and other Duty Officers as necessary to ensure an accurate and adequate final manifest.
5. The CRWB/CRWB(T) is responsible for a final and accurate manifest being delivered to TIDC and the TIC Steering Committee Coordinator/NZ Duty Officer prior to mobilization.
 - a. Include information on any crew members not staying with crew the entire tour to facilitate demob in ROSS. (local assignments only – all crew members committed for entire tour for off-unit assignments)

Standard Operating Procedures

TIC green packs, red hardhats, crew tents, one saw kit will be dispersed to the zones/park, to be assigned to crewmembers directly from the home unit for mobilization. These are then turned back in at the home unit and readied for use by the next squad/crew. Crew-members will be responsible for bringing their own personal gear (red bag). Extra saw kits are available at the Interagency Fire Cache. Crew Bosses and Zone FMO's are responsible for ensuring that saw kits are refurbished completely to include part and equipment purchases.

MINIMUM VEHICLE STANDARDS

A vehicle used by the Teton crew must meet the following criteria:

1. Is mechanically sound

2. Can comfortably and safely sit 5-6 people
3. Has four wheel drive and reasonable clearance
4. Has ample room for personal gear, hand tools, chainsaws, fuel and other equipment
5. The gear can be easily secured
6. The gear can be sheltered from the weather without moving it around or covering it with a tarp
7. Has bin and boxes that allow gear to be easily organized and moved on and off the truck
8. A mobile radio must be installed
9. Care must be taken to not exceed the GVWR of any truck; all vehicles must accommodate gear and crewmember weight accordingly
10. Truck is useful to the district/zone/park when not being used by the Teton Crew*

*This criteria is on the list assuming that there will be no trucks designated solely for use by the Teton Crew

The crew will typically mobilize at the Bridger-Teton National Forest Supervisor's Office in Jackson. The exception may be for local mobilization, in which case the meeting place may be decided to be elsewhere. The other exception would be if sufficient traveling efficiencies would be gained by meeting the West Zone squad enroute. (WZ stores all TIC gear in their local cache)

The crew will be as self sufficient as possible. This will include:

1. Crew members being personally self sufficient with credit card/cash.
2. Crew being self sufficient with either a purchase card or a designated purchasing agent at the home unit, accessible by a 24 hour phone number. (the receiving dispatch/incident would be the standard procedure, with TIDC as a backup)

The crew will use Work 1 or 2 as a travel channel; in BT radios in group 2, also group 7. Minimize use to necessary traffic only and monitor the frequency for possible local use while traveling. On assignment, the crew will establish a crew net channel if needed in coordination with the incident.

4 available intracrew travel frequencies, not intended for use on an incident:

National-	163.7125	(Work 1)
Primary -	167.1375	
Secondary -	168.6125	(Work 2)
Tertiary -	173.6250	

Cell phones are available from the Teton Interagency Fire Cache for Crew Bosses that do not have a government issued phone. These will need to be signed out from the Cache Manager.

TIDC will arrange transportation by fixed wing or bus if that mode of transportation is needed for mobilization (coordinate with CRWB).

Roles and Responsibilities

Trainees

1. Must bring properly initiated taskbooks along on assignments

CRWB/CRWB(T)

1. The Crew Boss is responsible to ensure that the the squad configuration will function safely and that the crew operates as one cohesive unit despite it's multiagency/multizone makeup.
2. It is expected that the individuals assigned as FFT1 by Duty Officers are to remain in that postion during the assignment. The Forest and Park will provide the Crew Boss with a Crew Boss briefcase (kit) which will be located in the S.O. Cache in Jackson with the equipment. The Crew Boss must complete the SOP Checklist to be found in the briefcase (see attached) and forward the pertinent information to Teton Dispatch.
3. Crew Boss will ensure that an atmosphere of open communications is established and maintained throughout the assignment.
4. Crew Boss must ensure that all information needed to update IQCS experience records is obtained and relayed to the crew before the crew is disbanded.
5. The Crew Boss is responsible for equipment rehabilitation and the return of tool/saws in proper condition for the next mobilization. The Crew Boss is responsible for signing all equipment back to the Cache Manager in operable status.
6. Crew Bosses and Squad Bosses are responsible for timely completion of AAR's, Individual Crew Performance Evaluations, and trainee taskbooks.
7. Crew Boss is responsible for collecting all evaluations hand submitting them into the Teton Crew Coordinator/North Zone FMO.
8. Crew Boss will pass on any suggestions for changes to this operating plan to the Teton Interagency Crew Steering Committee Chair.
9. Crew Boss will write a summary of lessons learned, which shall be forwarded to FMO's and the Steering Committee upon return to home unit, no later than 1 week following completion of R & R.
10. Crew Boss is responsible for coordinating gear and equipment rehabilitation, to include saw kits located on each zone. Coordination with Duty Officers and Squad Bosses as necessary.

Duty Officers

1. Crew Bosses, Crew Boss trainees, ICT5, Squad Bosses and FFT1 trainees are identified for each zone based on the rotation listed in this plan.
2. It is expected that the individuals assigned as FFT1 by Duty Officers are to remain in that postion during the assignment.
3. Duty Officers and FMO's will select crewmembers physically fit for the job and who posses a work ethic that reflects the crew values and expectations.

4. Ensure qualifications of squad members and alternates are accurate. Double check in IQCS.
5. Ensure that equipment and gear is properly rehabilitated and maintained for next crew mobilization. Ensure that saw kits are inventoried and necessary parts are purchased.

Teton Interagency Crew Steering Committee

The Steering Committee will meet at least once per year to revise this Operations Plan for signatures. The minimum is one representative from each zone, GTNP, and the coordinator or designated acting. Designated members for 2010 are:

North: Chip Gerdin	East: Justin Kaber
West: Cody McFarland	Park: Deb Flowers
Overall Coordinator:	Mike Johnston

TETON INTERAGENCY TYPE 2 IA CREW ROTATION
2010

	GTNP	BTF NORTH	BTF EAST	BTF WEST
1 st CREW	SQUAD 3	SQUAD 4	SQUAD 1	SQUAD 2
2 nd CREW	SQUAD 4	SQUAD 1	SQUAD 2	SQUAD 3
3 rd CREW	SQUAD 1	SQUAD 2	SQUAD 3	SQUAD 4
4 th CREW	SQUAD 2	SQUAD 3	SQUAD 4	SQUAD 1

- Each crew will be available for a two week period. Crews are available until dispatched or the two weeks is up. If two weeks go by without a dispatch, the next crew configuration will be manifested and made available. Repeat rotation for crew 5 and beyond.
- FFT1 to be identified by Zone Duty Officers prior to mobilization and should not be assigned as FALB in addition to FFT1.
- FALB should be fully qualified as FALB with no restrictions.
- Zones will negotiate for trainee positions if the particular zone cannot meet the need.

SQUAD 1

CRWB
 FALB
 FFT2
 FFT2/rookie
 FFT2/rookie

SQUAD 2

CRWB(T)
 FFT1
 FFT2
 FFT2/rookie
 FFT2/rookie

SQUAD 3

ICT5/FFT1
 FALB
 FFT1 trainee
 FFT2/rookie
 FFT2/rookie

SQUAD 4

ICT5/FFT1
 FALB
 FFT1 trainee
 FFT2/rookie
 FFT2/rookie

The Crew Boss will ensure that all type 2 IA minimums are met or exceeded as the manifest is built or modified. (Must have minimum of 3 ICT5's, 3 sawyers, and at least 60% of crew must have 1 season or more of firefighting experience. Third ICT5 in above configuration would be either the CRWB or CRWB(T). See 2010 Red Book for other type 2 IA crew requirement

Suggested Gear For Fire Assignments

Initial Attack/Fireline Gear Contents:

- | | |
|---|---|
| <input type="checkbox"/> Fire Shelter | <input type="checkbox"/> Cold Weather Clothing |
| <input type="checkbox"/> 4 Quarts Water | <input type="checkbox"/> (hat, long underwear, shirt) |
| <input type="checkbox"/> Headlamp w/batteries | <input type="checkbox"/> Rain Jacket (lightweight) |
| <input type="checkbox"/> Leather Gloves | <input type="checkbox"/> Signal Mirror |
| <input type="checkbox"/> Hardhat | <input type="checkbox"/> Space Blanket |
| <input type="checkbox"/> Eye Protection | <input type="checkbox"/> 4 Fusees |
| <input type="checkbox"/> Ear Protection | <input type="checkbox"/> Medication, Personal Hygiene Needs |
| <input type="checkbox"/> Food for 24 hours | <input type="checkbox"/> Matches/Lighter |
| <input type="checkbox"/> Roll of fiber tape | <input type="checkbox"/> Incident Response Pocket Guide |
| <input type="checkbox"/> Roll of flagging | <input type="checkbox"/> Cook Cup/Coffee/Tea |
| <input type="checkbox"/> P-Cord/Shoelace | <input type="checkbox"/> Orange Ground Marker |
| <input type="checkbox"/> 1 Box AA Batteries | <input type="checkbox"/> Pen/Pencil/DI-5A |
| <input type="checkbox"/> 1 Extra Radio Clamshell | <input type="checkbox"/> Incident Organizer (for IC) |
| <input type="checkbox"/> Radio Harness | <input type="checkbox"/> Belt Weather Kit (for SRB/IC) |
| <input type="checkbox"/> Compass | <input type="checkbox"/> Fireline Handbook (for SRB/IC) |
| <input type="checkbox"/> Maps | <input type="checkbox"/> Fork/Spoon |
| <input type="checkbox"/> File | <input type="checkbox"/> First Aid Kit |
| <input type="checkbox"/> Sunscreen/Bug Rep. | <input type="checkbox"/> Sewing Kit |
| <input type="checkbox"/> Toilet Paper | <input type="checkbox"/> Socks |
| <input type="checkbox"/> Camera | <input type="checkbox"/> Knife |
| <input type="checkbox"/> ERC Pocket Card | <input type="checkbox"/> Binoculars |
| <input type="checkbox"/> Light Sticks | <input type="checkbox"/> Nametag |

Red Bag Contents (be prepared for **14 day assignment, plus travel days**):

- | | |
|---|--|
| <input type="checkbox"/> Work Clothes (T-shirts, nomex) | <input type="checkbox"/> Socks/Underwear |
| <input type="checkbox"/> Personal Clothes (Jeans/Shirt) | <input type="checkbox"/> Sweatshirt |
| <input type="checkbox"/> Running Shoes (Shorts) | <input type="checkbox"/> Sandals |
| <input type="checkbox"/> Exercise Clothes | <input type="checkbox"/> Toiletries/Hygiene Needs |
| <input type="checkbox"/> Supplements/Vitamins | <input type="checkbox"/> Medications |
| <input type="checkbox"/> Tent | <input type="checkbox"/> Small Towel |
| <input type="checkbox"/> Book | <input type="checkbox"/> Wallet (cash and credit card) |
| <input type="checkbox"/> Bandanas | <input type="checkbox"/> Writing Materials |

Teton Interagency Crew Boss Check List

- ☐ PPE: All Crew personnel have proper boots, hard hat and nomex clothing, etc.. Did all crewmembers receive deployment training for the version of fire shelter they are carrying?
- ☐ Tools:
 - Check chainsaw kits are complete.
 - Crew should have at least one Fire Weather Kit.
 - Insure adequate hands tools including extras.
 - Do all squad bosses have radios?
 - First aid kit for the crew.
- ☐ Communication with Teton Interagency Dispatch:
 - Check out with dispatch when crew starts travel.
 - When traveling notify dispatch of location of stop-overs.
 - Notify dispatch after arrival at fire assignment.
 - Notify dispatch when leaving fire assignment or transfer to another fire.
 - Notify dispatch when crew has returned.
- ☐ Manifest all crew members. Manifest should be faxed or emailed to dispatch before departure. **grte_dispatch@nps.gov** Teton Interagency Dispatch FAX: **307-739-3618 or 3304**
- ☐ Check Crew Boss Kit: Crew and individual evaluations, extra fire fighter time sheets, crew time reports, general message forms, etc.
- ☐ Phone numbers for Teton Interagency Dispatch. **TIDC Phone: 307-739-3630**
- ☐ Medical Concerns:
 - Check for allergies to bee stings and other medical conditions. Be considerate of privacy concerns!
 - Are there any EMT's/ First responders on the crew?
- ☐ Check Red Card of crew members: How experienced is the crew? Are sawyers qualified?
- ☐ Flagging: Hot pink for escape routes, yellow with black stripes for hazards. See ISFFAO 2010 (Red Book) 07-14
- ☐ Crew members should have MRE's or other food for at least two meals when on the fire line.
- ☐ Will crew travel by vehicles or Bus?
 - Do drivers meet work/rest guidelines?
 - No travel after 2200 while in travel status to incidents or back to home base.**Plan accordingly!**
- ☐ Check resource order: Phone numbers for incident, location for check-in, etc.
- ☐ Brief crew: Make expectations for crew known before crew leaves. Have crew members sign the two page expectations document.

Upon Checking all boxes please sign and date.

Crew Boss Signature _____

Crew Boss(T) Signature _____

Expectations/SOPs/Crew Values – ALL

- You must have a **current red card** with you on all fires, as the card will be checked during mobilization.
- Individuals interested in assignments must have a full understanding of what is required and realistic expectations concerning wildland fire assignments. Physical and mental preparedness and a positive attitude are essential.
- Being properly prepared, physically and mentally, for any type of assignment is the responsibility of the individual firefighter and is the deciding factor in the success of your assignment.
- The time commitment of an assignment is usually 14 days, excluding travel. This could change depending upon fire activity. You must be prepared to stay for the duration of the assignment including additional travel days.
- Whatever the work task assigned anticipate and expect long hours, constantly changing operational periods, hard work, little rest, and an on-going change in regard to plans and objectives. You must be flexible and properly prepared.
- Assignments may place you in hazardous situations such as the fire itself, crew members using tools, machines, moving parts (dozers & engines), aircraft, bees/snakes and other hazardous bugs/animals, steep terrain, high altitude, electrical storms, and hot/dry climates. **Everyone's safety is of utmost importance and is your responsibility.**
- You are accountable for your actions and responsible for your safety and interaction with the team. Take pride in the crew and its recognition!
- If you are assigned to a large fire, you will be living in a fire camp. Fire camps will range from small and simple to very large and complex. They will provide you with food, possibly showers, and infrequent laundry services.
- It is possible that you will be moved from one fire to another. At the end of your assignment, the crew will be demobilized. The demobilization process is often slow and requires patience. At this time ensure that your time sheets are correct and bring a copy home with you.
- The chain of command will be followed by all crewmembers at all times.
- There is no tolerance for hazardous actions, any form of harrasment, or poor work ethic.
- Please maintain a professional attitude when blogging or posting photos and video to the internet. Be aware of the potential consequences before posting anything. In the age of social media, items posted to the internet can spread rapidly and are nearly impossible to correct or remove. Use good judgment and be accountable for what you post, especially if it pertains to accidents or other potential investigations. Your photos or video could be subpoenaed, and your postings could lead to disciplinary actions. General fire photos and video are fine, but if you are in doubt, ask your supervisor before posting anything from an assignment.
- The entire crew is under the direction of the crewboss at all times for the duration of the assignment; whether you are on the clock or not.

IT IS IMPORTANT THAT YOU REALIZE THESE WORKING AND LIVING CONDITIONS AND CARRY ON YOUR ASSIGNMENT WITH A POSITIVE ATTITUDE. MISCONDUCT OF ANY KIND BY A CREW MEMBER MAY RESULT IN THE ENTIRE CREW BEING IMMEDIATELY DEMOBILIZED FROM THE FIRE.

[illegible]